

**BUDGET AND PERFORMANCE PANEL WORK PROGRAMME 2009/10**

| TERM OF REFERENCE   | ISSUE   | 9 <sup>TH</sup><br>JUNE<br>2009 | 14 <sup>TH</sup><br>JULY<br>2009 | 8 <sup>TH</sup><br>SEPT<br>2009 | 20 <sup>TH</sup><br>OCT<br>2009 | 24 <sup>TH</sup><br>NOV<br>2009 | 26 <sup>TH</sup><br>JAN<br>2010 | 23 <sup>RD</sup><br>FEB<br>2010 | 30 <sup>TH</sup><br>MAR<br>2010 | 27 <sup>TH</sup><br>APR<br>2010 |
|---|---|---------------------------------|----------------------------------|---------------------------------|---------------------------------|---------------------------------|---------------------------------|---------------------------------|---------------------------------|---------------------------------|
| <b>1.0 TO SCRUTINISE THE COUNCIL'S ARRANGEMENTS AND PERFORMANCE IN RELATION TO FINANCIAL PLANNING, INCLUDING THE BUDGET/TARGET SETTING, E.G. ITEMS WITHIN THE BUDGET FRAMEWORK.</b> | Budget update report considered by Cabinet 1.9.09 |                                 |                                  |                                 |                                 |                                 |                                 |                                 |                                 |                                 |
| 1.1 Review the effectiveness of the budget setting process  |   |                                 |                                  |                                 |                                 |                                 |                                 |                                 |                                 |                                 |
| 1.2 Role of Star Chamber  |   |                                 |                                  |                                 |                                 |                                 |                                 |                                 |                                 |                                 |
| 1.3 Contents of the Medium Term Financial Strategy  |   |                                 |                                  |                                 |                                 |                                 |                                 |                                 |                                 |                                 |
| 1.4 Contents of the Capital Investment Strategy   |   |                                 |                                  |                                 |                                 |                                 |                                 |                                 |                                 |                                 |
| 1.5 Financial Targets in the Corporate Plan   |   |                                 |                                  |                                 |                                 |                                 |                                 |                                 |                                 |                                 |
| <b>2.0 TO REVIEW THE MANAGEMENT OF RESOURCES BY SCRUTINISING THE COUNCIL'S FINANCIAL PERFORMANCE IN YEAR AGAINST AGREED BUDGETS OR OTHER TARGETS.</b>                               |   |                                 |                                  |                                 |                                 |                                 |                                 |                                 |                                 |                                 |
| 2.1 Review capital and revenue spending against approved budgets.   |   |                                 |                                  |                                 |                                 |                                 |                                 |                                 |                                 |                                 |
| 2.2 Specific activities including treasury management, generation of revenue and capital income targets.  | Review and recharges project                      |                                 |                                  |                                 |                                 |                                 |                                 |                                 |                                 |                                 |
| 2.3 Monitoring of financial savings/efficiency targets (MTFS/Gershon.   |   |                                 |                                  |                                 |                                 |                                 |                                 |                                 |                                 |                                 |

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|--|--|---------------------------------|---|---|--|--|--|---------------------------------|---------------------------------|---------------------------------|
| <b>3.0 TO MONITOR AND REVIEW BY EXCEPTION REPORTING WITHIN THE PRTS THE PERFORMANCE OF THE COUNCIL'S SERVICES AND CONTRACTUAL ARRANGEMENTS IN DELIVERING SPECIFIC STRATEGIC OPERATIONAL OBJECTIVES AND OUTCOMES.</b> |  |                                 |   |   |  |  |  |                                 |                                 |                                 |
| 3.1 Receive Performance Review Team reports  |  |                                 |   |   |  |  |  |                                 |                                 |                                 |
| 3.2 Monitor the delivery and effectiveness of Service Level Agreement targets.   |  |                                 |   |   |  |  |  |                                 |                                 |                                 |
| 3.3 Assess performance against key performance indicators and bench marks.   | Annual Report                              |                                 |   |   |  |  |  |                                 |                                 |                                 |
| 3.4 Assess whether services are delivering their expected outcomes.  |  |                                 |   |   |  |  |  |                                 |                                 |                                 |
| <b>4.0 TO REVIEW THE EFFECTIVENESS OF THE COUNCIL'S OVERALL PERFORMANCE MANAGEMENT ARRANGEMENTS IN RELATION TO PARTNERSHIP WORKING AND TO SCRUTINISE THE PERFORMANCE OF THE COUNCIL'S MAJOR PARTNERSHIPS.</b>        | Partnership Development Evaluation 2009/10 |                                 | Museum Partnership/Community Safety Partnership | WE Partnership/CCTV Partnership/Highlight Report<br>Deferred as per work prog | Shoreline Management Plan 2 Partnership/Key Cultural Partnership | Lunside East Regeneration Partnership Advisory Board/Evaluation of the Lancashire Economic Partnership | Lancashire Waste Partnership/Lancashire Supporting People Partnership/Highlight Report |                                 |                                 |                                 |
| <b>5.0 TO SCRUTINISE THE COUNCIL'S POLICIES AND PROCEDURES AND OTHER SUPPORTING ARRANGEMENTS FOR SECURING VALUE FOR MONEY (I.E. ECONOMY, EFFICIENCY, EFFECTIVENESS).</b>   |  |                                 |   |   |  |  |  |                                 |                                 |                                 |
| 5.1 Value for money strategy.  |  |                                 |   |   |  |  |  |                                 |                                 |                                 |
| 5.2 Procurement practices.   |  |                                 |   |   |  |  |  |                                 |                                 |                                 |
| 5.3 Income management and collection arrangements.   |  |                                 |   |   |  |  |  |                                 |                                 |                                 |

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| 5.4 Asset management practices.  |       |                                 |                                  |                                 |                                 |                                 |                                 |                                 |                                 |                                 |
| 5.5 Insurance arrangements.  |       |                                 |                                  |                                 |                                 |                                 |                                 |                                 |                                 |                                 |
| <b>6.0 TO CONSIDER RISK MANAGEMENT ISSUES IN REVIEWING AND SCRUTINISING PERFORMANCE.</b> |       |                                 |                                  |                                 |                                 |                                 |                                 |                                 |                                 |                                 |
| <b>7.0 TO MAKE RECOMMENDATIONS AS APPROPRIATE IN RESPECT OF THE ABOVE.</b>               |       |                                 |                                  |                                 |                                 |                                 |                                 |                                 |                                 |                                 |